

Askham Bryan Parish Council Action Tracker

Date Action Created	Arising from	Owner	Description of the Action	Date Action Taken	Notes	Completed
15/10/2020	Parish Council meeting	Cllr. Peers and the Clerk	Registration of paths as definite public rights of way. Askham Richard PC have also been considering registration of paths between the two villages as definitive paths and are taking the lead on this. Cllr. Peers had spoken to the PROW officer twice seeking an update. Cllr. Peers had a list of names of Askham Bryan residents willing to sign statements to say that they had been using the path as a right of way should their names be needed to add to those of Askham Richard. Cllr. Peers would forward relevant information to the Clerk who would pursue this further	29/01/2021	21/01/2021 The Clerk emailed the Clerk of Askham Richard. 01/02/2021 the Chair of Askham Richard replied. 02/02/2021 Cllr. Peers emailed the Chair of Askham Richard offering to act as liason.	
19/11/2020	Parish Council meeting	Cllr. Smahon	Ward Grant application - Cllr. Smahon to email Councillors details of two schemes which had been suggested by equipment providers which would inform questions to be asked in any consultation following which a proposal for the project could be made	09/02/2021	14/01/2021 Cllr. Smahon emailed a proposal from a playground equipmentsupplier to all Councillors. 27/01/2021 Cllr. Smahon had an onsite meeting with another playground equipment supplier. 07/02/2021 Cllr. Smahon chased up a reply. 09/02/2021 Acknowledgment received.	
21/01/2021	Parish Council meeting	Cllr. Smahon	Playground Inspection Report		Cllr. Smahon to produce a laminated sign	
21/01/2021	Parish Council meeting	Clerk	Access rights across land belonging to The York Diocesan Board of Finance Limited	08/07/2021	22/01/2021 the Clerk e-mailed The York Diocesan Board of Finance Limited advising them of the PC decision and asking if an annual payment of £50 was acceptable. Reply same day "We will liaise with our client about the renewal and the various terms, and we will be in touch in due course once such discussions have taken place." 16/03/2021 Chased this up. - got an "undeliverable" message. 18/03/2021 completed an online form on the website of the solicitor regarding the failed email message. 08/07/2021 The Clerk sent an email to chase this up.	
21/01/2021	Parish Council meeting	Clerk	New Website	09/06/2021	22/01/2021 the Clerk e-mailed the website developer advising them of the PC decision. 03/02/2021 a follow up email sent as there had not been any acknowledgment . 03/02/2021 email from the website developer with a form for completion (not attached). 04/02/2021 email to the website developer asking for the email to be resent with attachment. 08/02/2021 After liason with Cllr. Peers, the completed form sent to the website developer. 08/02/2021 Acknowledgment received. 09/02/2021 invoices received. 22/02/2021 the Clerk emailed the website developer to ask if payment in advance was required. 23/02/2021 Reply received, not needed. 12/03/2021 email to suggest a Zoom meeting to discuss content. 18/03/2021 Zoom meeting arranged for 10am 23/03/2021. Various emails exchanged between the website developer, the Clerk and Cllr. Peers since then. The Clerk working with the developer on the agendas and minutes page (last email 08/04/2021) and Cllr. Peers working with the developer on images (email 28/03/2021 regarding a USB stick of pictures a resident had supplied) . May/June 2021. Lots of emailed exchanged by the Clerk and Cllr. Peers with the website developer, with a former Councillor and with the previous host of the Parish Council website. These were to get the menus for navigation sorted (done) and regarding the website domain name. It now turns out that the old domain name has been taken and there is an agenda item to consider this at the June 2021 meeting	Yes
21/01/2021	Parish Council meeting	Cllrs. Barber and Smith	Village Pond	18/02/2021	04/02/2021 Cllrs. Barber and Smith drafted a suggested newsletter article for approval at the February meeting. 18/02/2021 feedback given, Cllr. Smith drafted a revised copy.	Yes
21/01/2021	Parish Council meeting		Vacancy on the Council	09/06/2021	The vacancy be advertised in the newsletter. 9/6/2021 Councillors met with an interested party. Agenda item at the June meeting to consider co-option. 24/06/2021 Helen Dawson co-opted	Yes
18/02/2021	Parish Council meeting	Cllr. Smahon	Mole management for the Recreation Area	18/02/2021	Cllr. Smahon's to contact someone she knew to arrange for mole control on the Recreational Area	